



École Our Lady of Perpetual Help School
273 Fir Street, Sherwood Park, Alberta T8A 2G7
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Wednesday September 14, 2016

Chers parents de la 8^{ème},

This **Disclosure Letter** is to inform you in regards to a possible educational trip to Eastern Canada (Montréal, Québec City and Ottawa) for our grade 8 students.

The trip will most likely take place from May 20 to May 27, 2017. Dates may vary slightly due to flight availability. Final dates will be confirmed upon confirmation from the travel agency. We need a minimum of 30 students participating in order to organize this excursion. If the number of students drops below 30 at any time during the organizational period, we will have to cancel the project. The cost should be between **\$2100 to \$2400** per student including airline ticket, bus transportation, the service of a guide, all activities, taxes and service fees, accommodation for four per hotel room, all breakfasts and dinners (not the lunches) and cost of substitute teachers for supervisors as needed. (Luggage fee is extra and will need to be paid by each student at the airport before both flights as per new regulations with Air Canada and Westjet.)

Please note the following:

- **Families are required to remit a \$100 non-refundable deposit, by Friday September 23, 2016 to our school secretary.** (Cash or cheque made payable to OLPH School Parent Association)
- **Three payments of \$600 will need to be remitted to the school on post-dated cheques post-dated on the first day of the months of November, December and January, written to OLPH School Parent Association along with all necessary permission forms filled out on Friday October 28, 2016.** (Permission forms will be handed out in October to all students who have provided the \$100 deposit by September 23, 2016.)
- **The last payment will be due on February 15, 2017.** The amount and remittance date for this last payment will be confirmed as soon we have the final costs worked out. Families who decide to cancel once bookings are in place will not be refunded. Insurance from the tour company is available to cover this event should you wish to purchase it and will require a separate cheque made out to the travel agency. (This information will be attached to all the permission forms you will receive in October.)

All supervisors for this educational trip will be provided by the school. If the numbers warrant, cultural activities will be arranged for students who are not participating, as the trip takes place during school time. **Please complete the attached form and send it to school with your \$100 deposit by Friday September 23, 2016.**

We thank you for your interest in this educational trip and we look forward to traveling to La Belle Province with your child!
Merci,

Mme Julie Lafrance
Directrice /Principal

Deposit for the Grade 8 2017 Quebec Trip

____ My child _____ will be participating to this year's Grade 8 Quebec Trip. I have included a cheque for \$100.00 for the deposit. (Cash or cheque made payable to OLPH School Parent Association)

OR

____ My child _____ will NOT be participating to this year's Grade 8 Quebec Trip.

Permission for a Bicycle Ride in Ottawa

____ I give my child permission to go on a bicycle ride by the Rideau Canal and parks with his/her school supervisors during their visit in Ottawa.

____ I do NOT give my child permission to go on a bicycle ride by the Rideau Canal and parks with his/her school supervisors during their visit in Ottawa.

OR

____ My child will NOT be attending this trip.

Parent/Guardian's name printed

Parent/Guardian's signature

Student's name printed