



École Our Lady of Perpetual Help School

273 Fir Street, Sherwood Park, Alberta T8A 2G7

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Class Allocation Process for 2016-2017

Chers parents,

Within our Catholic School District, we strive to provide students with a learning environment that best meets the needs of all students while being fair and equitable to all.

There are a number of factors that the professional staff tries to balance when placing students in classrooms. The following are some of the criteria that are critical in the placement decisions made by the teachers who were involved with the students during the school year: gender, compatibility with peers, social ability, academics, special needs, and equality of class size.

In addressing all of these factors, the teachers who are most responsible for the students this school year are a valuable source of information regarding ideal student groupings. For example, grade 5 teachers meet and group the next year's grade 6 students, while grade 6 teachers group the next year's grade 7 students, and so on. It is important to recognize that as professionals; teachers are most competent in making these decisions.

If you, as parents, have specific understanding of your child's compatibility with peers, social ability, special needs, or personal family situations that may be unknown to the teachers, please inform me in writing **before Friday May 27**. We will take this valuable information into consideration when placing your child in a particular classroom for next year. **However, requests for specific classroom placements or teachers will not be taken into consideration** as it becomes too difficult to achieve our goals of fair and equal class groupings, thus having an impact on the learning of entire groups of students.

It is of **utmost importance to send us the above information by May 27**, as it is complicated and time-consuming to make changes in the program after the information is entered. **NO LATE REQUESTS WILL BE ACCEPTED.**

Should you have questions regarding the issue of classroom placement, please contact me at the school at 780-467-5631.

Sincèrement,

Julie Lafrance
Principal
JL/mmj