



École Our Lady of Perpetual Help School
273 Fir Street, Sherwood Park, Alberta T8A 2G7
Tel: (780) 467-5631 Fax: (780) 467-1786

Tuesday September 8, 2015

Chers parents de la 8^{ème},

This **Disclosure Letter** is to inform you in regards to a possible educational trip to Eastern Canada (Montréal, Québec City and Ottawa) for our grade 8 students.

The trip will most likely take place from May 15 to May 21, 2016. We need a minimum of 30 students participating in order to organize this excursion. If the number of students drops below 30 at any time during the organizational period, we will have to cancel the project. The cost should be between **\$2100 to \$2400** per student including airline ticket, bus transportation, the service of a guide, all activities, taxes and service fees, accommodation for four per hotel room, all breakfasts and dinners (not the lunches) and cost of substitute teachers for supervisors as needed. (Luggage fee is extra and will need to be paid by each student at the airport before both flights as per new regulations with Air Canada and Westjet.)

Please note the following:

- **Families will be asked to remit a \$100 non-refundable deposit, by Thursday September 24, 2015 to our school secretary.**
- **Three payments of \$600 will need to be remitted to the school on post-dated cheques dated on the first day of the months of November, December and January, written to OLPH School Parent Association along with all necessary permission forms filled out on Friday October 23, 2015. (Permission forms will be given in October to all students who will bring in the \$100 deposit by September 25, 2015.)**
- **The last payment will be due on February 16, 2016.** The amount and remittance date for this last payment will be confirmed as soon we have the final costs worked out. Families who decide to cancel once bookings are in place will not be refunded. Insurance from the tour company is available to cover this event should you wish to purchase it and will require a separate cheque made out to the travel agency. (This information will be attached to all the permission forms you will receive in October.)

All supervisors for this educational trip will be provided by the school. If the numbers warrant, cultural activities will be arranged for students who are not participating, as the trip takes place during school time. In addition, we are currently exploring the possibility of organizing a bicycle ride in Ottawa by the Rideau Canal and through some parks, but before we do, we need to know if you would be in support of this activity. Please fill out the attached form and send it to school with your \$100 deposit on September 24.

We thank you for your interest in this educational trip and we look forward to traveling to La Belle Province with your child!

Merci,

Mme Julie Lafrance-Coon
Directrice /Principal

Interest Survey for a Bicycle Ride in Ottawa

____ I am in support of my child going on a bicycle ride by the Rideau Canal and parks with his/her school supervisors during their visit in Ottawa.

____ I am NOT in support of my child going on a bicycle ride by the Rideau Canal and parks with his/her school supervisors during their visit in Ottawa.

Parent/Guardian's name printed

Parent/Guardian's signature