

OLPH Fundraising Association Meeting

Wednesday, March 15, 2023 @ 7:47pm – OLPH School Staff Room & Google Meet

In Attendance: Krystal Gaudet, Charles Ward, Heather Bonokoski, Nicole Siegel, Monique Gagnon, Brandy Walters, Lana Panchuk, Rendi Lamontagne, Leanne Starko, Angela Marple

Staff: Alyre Morin, Miss Gartner (teacher rep)

Trustee: N/A

i. CALL TO ORDER

- Charles Ward called the meeting to order at 7:47pm.

a) APPROVAL OF MINUTES FROM OLPHFA Meeting from January 18, 2023

- Motion to approve the minutes. Moved by Brandy Walters, seconded by Monique Gagnon.

b) APPROVAL OF THE AGENDA

- Motion to approve the agenda. Moved by Heather Bonokoski, seconded by Monique Gagnon.

ii. TREASURER'S REPORT (H. BONOKOSKI)

- Review of the amended proposed budget (attached – shows original approved budget from October, then amended budget with changes to some categories – this includes proposal to cover 50% of bus costs for Metis Crossing field trip)
- Motion to approve the budget as presented. Moved by Monique Gagnon, seconded by Brandy Waters

I. ADJOURNMENT

- Motion to adjourn the meeting at 8:07pm made by Brandy Walters, seconded by Monique Gagnon.

Minutes taken and prepared by Nicole Siegel.

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Email School Council: olphschoolcouncil@gmail.com

Email Hot Lunch Committee: olphschoolhotlunch@gmail.com

Email Treasurer/Fundraising Association: olphfa@gmail.com

Our Lady of Perpetual Help Fundraising Association

September 1, 2022 to August 31, 2023

Updated as of March 14, 2023

Cash in Bank Sept. 1, 2022	\$	47,886.57	
Hot Lunch 2020 (Playground)	\$	10,000.00	Carry over from 2021-22
Playground (Grants, Fundraising, Donations) 2021/2022	\$	17,247.55	Carry over from 2021-22
Available Balance as of September 1, 2022	\$	20,639.02	

	Original Budget	Revised Budget	Actual	Difference	Summary of Changes and Notes
Revenue					
Programs/Events					
Break The Rules Day	\$ 1,500.00	\$ 1,500.00	\$ -	-\$ 1,500.00	
Hot Lunch	\$ 50,000.00	\$ 56,000.00	\$ 57,646.32	\$ 1,646.32	Increased based on actuals. Includes planned credits
Fundraisers					
Cobs Bread - Dough Raiser Program	\$ 100.00	\$ 100.00	\$ -	-\$ 100.00	
OLPH Apparel	\$ 300.00	\$ 300.00	\$ 311.44	\$ 11.44	
Save-On Foods	\$ 2,500.00	\$ 2,500.00	\$ 2,282.29	-\$ 217.71	
Signature Vending Supplies Ltd.	\$ 1,200.00	\$ 1,000.00	\$ 351.65	-\$ 648.35	
Other					
Interest	\$ 27.00	\$ 27.00	\$ 12.69	-\$ 14.31	
Community Corner	\$ -	\$ 700.00	\$ 700.00	\$ -	New - added after Feb meeting
Misc	\$ 1,500.00	\$ 1,500.00	\$ 1,500.22	\$ 0.22	New - added to cover misc. revenue - ABJ check from last year

Other

Playground	\$	100,831.00	\$	100,831.00	\$	100,831.00	\$	-	New - Added to cover grant money received from GOA
Total Revenue	\$	157,958.00	\$	164,458.00	\$	163,635.61	-\$	822.39	

Expenses

Programs/Events

Break The Rules Day	\$	1,000.00	\$	1,000.00	\$	-	\$	1,000.00	
Corn Roast	\$	580.00	\$	580.00	-\$	422.97	\$	157.03	
Christmas Gift	\$	1,000.00	\$	-	\$	-	\$	-	Reduced did not spend
Grade 5/6 Pool Party	\$	500.00	\$	700.00	-\$	411.20	\$	288.80	Increased based on actuals.
Grade 7/8 Pool Party	\$	500.00	\$	700.00	-\$	411.20	\$	288.80	Increased based on actuals.
Grade 8 Farewell	\$	1,000.00	\$	1,000.00	-\$	315.37	\$	684.63	
Pancake Breakfast	\$	900.00	\$	900.00	-\$	817.37	\$	82.63	
Cyberworld Saffron Centre	\$	70.00	\$	70.00	-\$	66.00	\$	4.00	
Tiger Pride	\$	250.00	\$	250.00	\$	-	\$	250.00	
Year End Barbeque	\$	1,500.00	\$	2,500.00	\$	-	\$	2,500.00	Increased to support inflation
Volunteer Appreciation			\$	300.00			\$	300.00	New event
Metis Crossing Bussing			\$	2,700.00			\$	2,700.00	New - suggested support for transportation costs

Operating

Administration	\$	200.00	\$	500.00	-\$	216.64	\$	283.36	Inceased to cover newsletter cost
Community Corner			\$	500.00	\$	-	\$	500.00	New - added after Feb meeting
Benevolence	\$	200.00	\$	200.00			\$	200.00	
Contingency	\$	250.00	\$	250.00	\$	-	\$	250.00	
French Immersion Award	\$	250.00	\$	250.00	-\$	250.00	\$	-	
Lurana Shelter	\$	400.00	\$	400.00	\$	-	\$	400.00	
Shelving / Storage / Materials	\$	400.00	\$	400.00	\$	-	\$	400.00	
Service Fees	\$	50.00	\$	50.00	\$	-	\$	50.00	

Hot Lunch

Volunteer Pizza Lunch	\$	400.00	\$	400.00	-\$	164.80	\$	235.20	
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Hot Lunch Administration	\$	851.07	\$	851.07	-\$	22.85	\$	828.22		
Munchalunchn Vendor & Fees	\$	44,000.00	\$	50,000.00	-\$	29,903.61	\$	20,096.39		
Staff Appreciation										
World Teacher's Day	\$	300.00	\$	-	\$	-	\$	-	Did not spend	
Spring Appreciation Week	\$	300.00	\$	600.00	\$	-	\$	600.00	Increased to combine events	
Recess Equipment										
Equipment	\$	1,000.00	\$	1,000.00	-\$	991.74	\$	8.26		
Playground										
Strathcona County	\$	27,247.55	\$	128,078.55	-\$	125,831.00	\$	2,247.55	Increased based on grant	
Total Expenses		\$	83,148.62	\$	194,179.62	-\$	159,824.75	\$	34,354.87	

Summary

2022-2023 Year End Review

Cash in Bank - Sept. 1, 2022	\$	47,886.57
Total Revenue Sept. 1, 2022 - Aug. 31, 2023 (anticipated)	\$	164,458.00
		Total \$ 212,344.57
Total Expenses Sept. 1, 2022 - Aug. 31, 2023 (Anticipated)	\$	194,179.62
		Total Cash in Bank Aug. 31, 2023 \$ 18,164.95