

OLPH Fundraising Association Annual General Meeting
Wednesday, May 17, 2023 @ 7:38 pm – OLPH School Staff Room & Google Meet

In Attendance: Krystal Gaudet, Heather Bonokoski, Monique Gagnon, Laura Engel, Jania Balog, Rendi LaMontagne

Staff: Alyre Morin, Amie Gartner (teacher rep)

CALL TO ORDER by Krystal Gaudet at 7:38pm

1. APPROVALS

1.1. APPROVAL OF MINUTES from March 15, 2023 – moved by Heather Bonokoski, seconded by Jania Balog

1.2. APPROVAL OF AGENDA- moved by Monique Gagnon, seconded by Heather Bonokoski

1.3. APPROVAL OF the Audited Financial Statements from September 2021 to August 2022— moved by Heather Bonokoski, seconded by Monique Gagnon

2. EXECUTIVE REPORT (H. Bonokoski)

- Treasurer Report (see attached)
- Require two parents to review accounting documents from 2022/23 for audit purposes (Laura Engel offered. Require one more)
- Proposal of Interim 2023-2024 School Council Fundraising Association budget (see attached)
 - Budget will be re-evaluated in October
 - Admin proposed to look into getting guitars for the music room. 35 guitars estimated at \$7,500.00. This can be reviewed in September to see how Council can support this goal.
 - Admin proposed the gift to OLPH staff is OLPH branded clothing. It boosts moral and can be presented under *Teacher Appreciation* (could be in lieu of the yearly breakfast). These items can be re-evaluated in September to be added to the updated budget.
 - Council asks that teachers help promote Save On fundraiser and understand how much Break the Rules helps us earn revenue which, in turn, helps the school – Council will work together with staff for better “Class Coupons”. Teacher participation really helps encourage students to “buy in” next year. Looking at ways to promote Save On Foods fundraiser and at ways to include teachers in decision making for Break the Rules.

3. ELECTIONS FOR 2023-2024 Executive Board (K. Gaudet)

3.1. President– Krystal Gaudet is extended for 2nd term

3.2. Vice President – Nomination of Charles Ward motioned by Krystal Gaudet, seconded by Monique Gagnon. All in favor. Nomination previously accepted in absence.
Returning for 4th term.

3.3. Secretary – Nomination of Monique Gagnon by Krystal Gaudet, seconded by Heather Bonokoski, All in Favour, Accepted by Monique.

3.4. Treasurer – Heather Bonokoski is extended for 2nd term

4. Adjournment - 8:05pm motioned by Rendi LaMontagne, seconded Laura Engel

Minutes taken and prepared by Monique Gagnon

Join us for our next meeting in September TBA – in person or online!

Stay connected to Our Lady of Perpetual Help School Council

INSTAGRAM: [olpschoolcouncil](https://www.instagram.com/olpschoolcouncil)

Like us on **Facebook:** [facebook.com/olpschoolcouncil](https://www.facebook.com/olpschoolcouncil)

Email School Council: olpschoolcouncil@gmail.com

Email Hot Lunch Committee: olpschoolhotlunch@gmail.com

Email Treasurer/Fundraising Association: olphfa@gmail.com

Our Lady of Perpetual Help Fundraising Association

Budget

September 1, 2022 to August 31, 2023

As of: **08-May-23**

	Budget	Actual	Difference
Revenue			
Programs/Events			
Break The Rules Day	\$1,500.00	\$2,626.48	\$1,126.48
Hot Lunch	\$56,000.00	\$57,646.32	\$1,646.32
Fundraisers			
Cobs Bread - Dough Raiser Program	\$100.00	\$-	-\$100.00
OLPH Apparel	\$300.00	\$311.44	\$11.44
Save-On Foods	\$2,500.00	\$2,630.68	\$130.68
Signature Vending Supplies Ltd.	\$1,000.00	\$351.65	-\$648.35
Other			
Interest	\$27.00	\$15.99	-\$11.01
Community Corner	\$700.00	\$700.00	\$-
Misc	\$1,500.00	\$1,500.22	\$0.22
Other			
Playground	\$100,831.00	\$100,831.00	\$-
Total Revenue	\$164,458.00	\$166,613.78	\$2,155.78

Expenses

Programs/Events			
Break The Rules Day	\$1,000.00	-\$1,110.80	-\$110.80
Corn Roast	\$580.00	-\$422.97	\$157.03
Christmas Gift	\$-	\$-	\$-
Grade 5/6 Pool Party	\$700.00	-\$411.20	\$288.80
Grade 7/8 Pool Party	\$700.00	-\$411.20	\$288.80
Grade 8 Farewell	\$1,000.00	-\$338.59	\$661.41
Pancake Breakfast	\$900.00	-\$848.92	\$51.08
Cyberworld Saffron Centre	\$70.00	-\$66.00	\$4.00
Tiger Pride	\$250.00 \$-		\$250.00
Year End Barbeque	\$2,500.00 \$-		\$2,500.00
Volunteer Appreciation	\$300.00		\$300.00
Metis Crossing Bussing	\$2,700.00		\$2,700.00
Operating			
Administration	\$500.00	-\$283.27	\$216.73
Community Corner	\$500.00	-\$400.00	\$100.00
Benevolence	\$200.00		\$200.00
Contingency	\$250.00 \$-		\$250.00
French Immersion Award	\$250.00	-\$250.00 \$-	
Lurana Shelter	\$400.00 \$-		\$400.00
Shelving / Storage / Materials	\$400.00 \$-		\$400.00
Service Fees	\$50.00 \$-		\$50.00
Hot Lunch			
Volunteer Pizza Lunch	\$400.00	-\$164.80	\$235.20
Hot Lunch Supplies	\$851.07	-\$835.20	\$15.87
Munchalunchn Vendor & Fees	\$50,000.00	-\$41,212.97	\$8,787.03
Staff Appreciation			
World Teacher's Day	\$-	\$-	\$-
Spring Appreciation Week	\$600.00	-\$550.57	\$49.43
Recess Equipment			
Equipment	\$1,000.00	-\$991.74	\$8.26
Playground			
Strathcona County	\$128,078.55	-\$125,831.00	\$2,247.55
Total Expenses	\$194,179.62	-\$174,129.23	\$20,050.39

	Budget	Actual
Net Profit/Loss	-\$29,721.62	-\$7,515.45

Not Including Playground

Net Profit/Loss	-\$2,474.07	\$17,484.55
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Our Lady of Perpetual Help Fundraising Association

Budget

September 1, 2023 to August 31, 2024

As of:

Budget

Revenue

Programs/Events

Break The Rules Day	\$	2,500.00
Hot Lunch	\$	56,000.00

Fundraisers

Cobs Bread - Dough Raiser Program	\$	100.00
OLPH Apparel	\$	300.00
Save-On Foods	\$	2,500.00
Signature Vending Supplies Ltd.	\$	500.00

Other

Interest	\$	20.00
Community Corner	\$	700.00
Misc		

Other

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Total Revenue \$ **62,620.00**

Expenses

Programs/Events

Break The Rules Day	\$	1,300.00
Corn Roast	\$	580.00
Grade 5/6 Pool Party	\$	700.00
Grade 7/8 Pool Party	\$	700.00
Grade 8 Farewell	\$	1,000.00
Pancake Breakfast	\$	900.00
Tiger Pride	\$	200.00
Year End Barbeque	\$	2,500.00
Volunteer Appreciation	\$	300.00

Operating

Administration	\$	400.00
Community Corner	\$	700.00
Benevolence	\$	200.00
Contingency	\$	300.00
French Immersion Award	\$	250.00
Lurana Shelter	\$	400.00

Hot Lunch

Volunteer Pizza Lunch	\$	400.00
Hot Lunch Supplies	\$	500.00
Munchalunchn Vendor & Fees	\$	50,000.00

Staff Appreciation

World Teachers Day	\$	300.00
Administrative Professionals Day	\$	75.00
Teacher Appreciation Week	\$	600.00

Recess Equipment

Equipment	\$	300.00
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Total Expenses \$ **62,605.00**

Budget

Net Profit/Loss \$ **15.00**

Opening Bank Balance - Sept 1, 2023	\$	16,164.00
Anticipated Closing Bank Balance for Aug 31, 2024	\$	16,179.00

Ecole Our Lady of Perpetual Help Catholic School

273 Fir Street

Sherwood Park, AB T8A 2G7

Phone: 780-467-5631 Fax: 780-467-1786

website: olph.eics.ab.ca



School Fee Schedule

For the 2023/2024 School Year

Last Updated: 05/12/2023

Fee Name	2023/2024 Fee Amount
Activity Fees (Fee amount could change due to availability - cost recovery only)	
Gr 5 Field Trip	\$150.00
Gr 6 Field Trip	\$150.00
Gr 7 Field Trip	\$100.00
Gr 8 Field Trip	\$100.00
Young Authors - Student Fees	\$30.00
Extra-Curricular Fees	
Badminton	\$90.00
Basketball	\$250.00
Cross Country Running	\$50.00
Skills Canada	\$15.00
5/6 Sports	\$25.00
Track Meet	\$50.00
Volleyball	\$175.00
Fees for Optional Courses - Alternative Program	
Gr. 5 Performing Arts Program Fee	\$400.00
Gr. 5 Sport For Life Program Fee	\$900.00
Gr. 6 Performing Arts Program Fee	\$400.00
Gr. 6 Sport For Life Program Fee	\$900.00
Gr. 7 Performing Arts Program Fee	\$600.00
Gr. 7 Sport For Life Program Fee	\$1,700.00
Gr. 8 Performing Arts Program Fee	\$600.00
Gr. 8 Sport For Life Program Fee	\$1,700.00
Fees for Optional Courses	
5/6 Construction	\$30.00
5/6 Healthy Eating	\$30.00
5/6 Media Arts	\$20.00
7/8 Athletic Leadership	\$75.00
7/8 Broadcasting & Journalism	\$25.00
7/8 Construction	\$55.00
7/8 Digital Design	\$40.00
7/8 Drama	\$15.00
7/8 Enterprise and Innovation	\$10.00

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School Fee Schedule

For the 2023/2024 School Year

Last Updated: 05/12/2023

Fee Name	2023/2024 Fee Amount
7/8 Foods	\$55.00
7/8 Make it: Repurpose, Refinish, Redesign	\$40.00
7/8 Media Arts & Coding	\$30.00
7/8 Music and Band	\$50.00
7/8 Outdoor Pursuits	\$100.00
7/8 Painting/Art	\$40.00
7/8 Style and Self Care	\$35.00
7/8 Tourism	\$15.00
Robotics 1	\$35.00
Lunch Supervision	
Noon Hour Supervision	\$20.00
Non-Curricular Goods & Services	
Agenda	\$8.00
Locks	\$10.00
NSF Replacement Fee	\$25.00
Sales of Other Supplies and Services	
Yearbook	\$40.00

Our Lady Of Perpetual Help Fundraising Association
 Financial Statement for the Year September 1, 2021 - August 31, 2022

Assets

Bank Account \$47,886.57

Total Assets \$47,886.57

Liabilities

Total Liabilities \$0.00

Income

Break The Rules Day \$1,965.25
 COBS - Dough Raiser Fundraiser \$111.29
 Hot Lunch \$54,858.97
 Interest \$27.48
 OLPH Apparel \$283.23
 Playground \$17,247.55
 Gr. 8 HeLa Ventures Raffle \$5,233.43
 Save-On Foods School Fundraiser Program \$2,574.39
 Signature Vending Services Ltd. \$1,478.55

Total Income \$83,780.14

Disbursements

ABJ French Immersion Award \$250.00
 Administration \$285.09
 Benevolence \$133.32
 Break The Rules Day \$919.09
 Corn Roast \$387.93
 Gr. 8 Farewell \$397.79
 Gr. 8 HeLa Ventures trip \$5,852.51
 Gr. 10 HeLa Ventures trip \$17,102.29
 Hot Lunch \$44,537.36
 Lurana Shelter Donation \$500.00
 Pancake Breakfast \$860.54
 Pool Party \$961.17
 Service Fees \$7.00
 Staff Appreciation \$1,030.73
 Year End Barbecue \$1,498.61

Total Disbursements \$74,723.43

This financial statement was reviewed and approved by:

Andrea Medvescek.
 Print Name

Renee Melanson
 Print Name

Andrea Medvescek.
 Signature

[Signature]
 Signature

Oct. 19/22 / Member
 Date/Position

Nov 21/22
 Date/Position