

# Project Plan Summary



## École Our Lady of Perpetual Help Catholic School

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**Principal:** Alyre Morin

Project name:	5/6 Healthy Eating
Person responsible:	Slupek, Annick
Purpose and timelines:	Students will learn to make healthy decisions when it comes to food choices. They will familiarize themselves with the Canadian Food Guide and discover how to transform and prepare some of their favorite recipes into a healthier version. The students will also learn about safety around the kitchen and they will have the opportunity to further develop their cooking skills.
Revenue to collect:	A fee of 40.00\$ charged to parents
Items/Services to be purchased:	The money will be used to purchase kitchen utensils, ingredients and other kitchen materials.
Surplus/Deficit Handling Plan:	Any surplus will go to purchase items which will be used throughout the course of the option class. Ex. - cookbooks, ingredients. Surplus may also be used to support student life and activities in the school.
Project name:	5/6 Media Arts
Person responsible:	Keim, Hannah
Purpose and timelines:	Students in this option will explore various ways to create graphic art. Some areas they explore are photography, stop-motion videos (people and miniatures) and green screening. Students also create their own cartoon animation (frame by frame) and experiment with photo editing by superimposing images. Using all these skills, students are able to create projects such as short films, a magazine cover and other various forms of visual art.
Revenue to collect:	A fee of 30.00\$ charged to parents
Items/Services to be purchased:	Materials to help fabricate videos and photos as well as apps and music from iTunes.
Surplus/Deficit Handling Plan:	No surplus is planned. School has provided funds from the technology school budget to help offset costs to parents in every year.
Project name:	7/8 Construction
Person responsible:	Elkow, Collin
Purpose and timelines:	The purpose of this project is to collect fees from students for consumables and replenishment of materials for extra and specialized projects in the classroom. Students will be charged \$75 dollars for classroom projects that have been estimated based on the expected costs. As part of the \$60, \$15 will be transferred to the Construction Equipment project to replace aging machines at the beginning of each semester. (The machine being replaced can be mentioned in the Replacement of Construction Equipment project with a cost estimate and a timeline so that we have clearly definable goals in terms)
Revenue to collect:	

Items/Services to be purchased:	Consumable construction materials and tools that support curricular related projects.
Surplus/Deficit Handling Plan:	If there are surplus funds remaining at the end of the school year in the amount of @2.00 or less per student, the funds will be transferred to the Replacement of Construction Equipment project. Any surplus funds in the amount of \$2.00 per student or greater, will be reimbursed to the student via a credit to the student's account in PowerSchool. If fees collected are not sufficient to cover the activity costs, a "Constructions Shortfall" fee may be added to your student's account to cover the project's deficit (provided the cost is not above the board approved maximum).

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Project name:	7/8 Foods
Person responsible:	Gartner, Amie/Annick Slupek
Purpose and timelines:	A fee is collected from parents for their child to participate in the Foods program. This fee will be requested at the beginning of the year as part of the school fees.
Revenue to collect:	A fee of \$45 per student will be collected to cover some costs. From that total, \$4.50 will be used to cover kitchen equipment replacement costs.
Items/Services to be purchased:	Food supplies as well as practical components for the grade 7 Foods program.
Surplus/Deficit Handling Plan:	Surplus / Remaining funds will go toward purchasing groceries and / or resources for the program.

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Project name:	Agendas for students
Person responsible:	Morin, Alyre
Purpose and timelines:	School agendas are ordered for grade 5 & 6 students. This item is indicated in the school supply list and is part of the school fees. Purpose will be communicated to stakeholder via the school's website.
Revenue to collect:	A fee of 7.00\$ per student will be charged
Items/Services to be purchased:	The money will be used to purchase the agendas.
Surplus/Deficit Handling Plan:	Any surplus at year end will be transferred to the General project to be used to enhance student life

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Project name:	Athletic Leadership
Person responsible:	Elkow, Collin
Purpose and timelines:	The purpose of the Athletic Leadership Course is to provide student athletes an opportunity to learn a wide variety of knowledge, skills and attitudes that support the maximization of physical, social, cultural and emotional potential through lifelong, non-traditional sporting endeavours. Students will have exposure to activities such as Scuba diving, Swimming, Water Polo, Fencing, Taekwondo, Zumba etc. Through a combination of theory and practical exposure, students enrolled in the course will learn about sport development through the study of: 1.Current training principles 2.Performance enhancement tools 3.Sport injuries as they apply to the athlete 4.Performance evaluation techniques 5.Personal and group development through leadership skills and volunteerism Purpose of the project is communicated to stakeholders via our website.
Revenue to collect:	A fee of 80.00\$ charged to parents
Items/Services to be purchased:	The cost of transportation and the field trips that are part of the practical component of the course.
Surplus/Deficit	Should there be money left, it would be used purchase/renew equipment used in

Handling Plan: this class or assisting the no charge options

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Project name: Badminton

Person responsible: Miller, Chandra

Purpose and timelines: Fees are required to be charged to members of the badminton teams in order to cover the costs of team t-shirts, district fees, equipment and tournament fees. At the beginning of the season, fees will be sent to the parents of teammates in a letter, indicating the breakdown of the fees charged.

Revenue to collect: Participation Fees charged to parents

Items/Services to be purchased: Costs of t-shirts, district fees, equipment and tournament fees

Surplus/Deficit Handling Plan: Should there be any remaining funds at the end of the year, they will be used for an end-of-year party for all of the badminton teams. Parents will be informed of this intent in a letter sent at the beginning of the season.

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Project name: Band

Person responsible: Nakonechny, Emilijiana

Purpose and timelines: The purpose of the OLPH Band Course is to provide students with an opportunity to learn a band instrument in a group setting. Students will gain knowledge in instrumental care, performance, group competition, leadership, and teamwork. Students will have exposure to different music genres, musical theory, and history related to band music. Students will also have the opportunity to observe other musical groups in the city and community as musical enrichment. Fees are required to be charged to students to cover the costs of instrumental use and care, busing, clinicians, festival entries, and field trips.

Revenue to collect: A fee of \$30.00 will be collected from parents through school fees. Additional trips fee will be collected when necessary. (\$20 for clinicians)

Items/Services to be purchased: Fees for this project could be used to pay for instrument supplies for cleaning and care, musical artists, busing, and field trips for musical enrichment opportunities.

Surplus/Deficit Handling Plan: After completion of this course, surplus funds will be used towards maintaining instruments and purchasing required supplies to support the Band program.

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Project name: Basketball Teams - boys & girls

Person responsible: Kevin Haugan

Purpose and timelines: Fees are required to be charged to members of the basketball teams in order to cover the costs of referees, uniforms, equipment and tournament fees. At the beginning of the year, fees will be sent to the parents of teammates in a newsletter, indicating the breakdown of the fees charged.

Revenue to collect: Participation Fees charged to parents.

Items/Services to be purchased: Costs of referees, uniforms, equipment and tournament fees.

Surplus/Deficit Handling Plan: Should there be any remaining funds at the end of the year, they will be used for an end-of-year party for all of the basketball teams. Parents will be informed of this intent in the newsletter sent at the beginning of the year.

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Project name: Book Fair

Person responsible: Corbin, Heather

Purpose and timelines: Stakeholders are made aware of this event by Synreemail, school website, Posters, Notes, Student Agendas.

Revenue to collect: Parents/ students pay for items purchased at the Book Fair.

Items/Services to be purchased:	Books.
Surplus/Deficit Handling Plan:	All money will be used to purchase new books for our school library. Any carryovers would be used to purchase library books the following school year.
Project name:	Broadcasting and Journalism
Person responsible:	Nakonechny, Emilijana
Purpose and timelines:	The purpose of this project is to collect fees for students to participate in the 7/8 Broadcasting & Journalism option. A letter will be sent home with a detailed breakdown of activities and their associated costs. In this Broadcasting production class, students will produce a weekly news broadcast to include various segments such as happenings at ÉOLPH 7; Le Francophone, Sports, FAP, Band and any upcoming events. Students will be responsible for meeting multiple deadlines each week. This course is designed to give “real world” experiences. The introduction is seen through the school and on social media students may be encouraged to video and after school events if necessary. Topics that will be studied throughout the semester include professional ethics and legalities, copyrights, teamwork and responsibilities, basic lighting, music, safety, video camera and support equipment, audio, editing, storyboard, scenery, props and staging. To compliment our ÉOLPH broadcast news, all students in the class will also partake in doing live YouTube prayer and announcements on a daily rotational schedule. They will be done both in English and in French. This live YouTube announcement will be played for the school every morning and will also be accessible to parents. The course will help student to have a glimpse into a Broadcasting and Journalism carrier.
Revenue to collect:	The fee collected for this project in the amount of \$30.00 will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for resources, supplies, guest speakers to support student learning, field trip to site of a TV news station, technology equipment, lights, microphones, recording devices.
Surplus/Deficit Handling Plan:	After completion of the course and all materials have been replenished and equipment replaced or maintained, any surplus funds will be credited back to the student account.
Project name:	Community Connection & Leadership
Person responsible:	Gagnon, Denise
Purpose and timelines:	The purpose of this option is to develop and practice positive leadership mindsets through actively planning and participating in community activities at the school, neighborhood, and community levels. Students will plan and organize school spirit days (such as the Thanksgiving Turkey Hunt, Pi Day Challenges, and Crazy Sock Day), neighborhood activities (snow shoveling, Christmas Cards), and community involvement (Linking Generations). They will also practice group skills through the Survivor Challenges.
Revenue to collect:	Students are charged \$10 each at the beginning of the option.
Items/Services to be purchased:	Materials needed to create items for others. Ex. Seniors' gifts at Christmas/Valentines/Easter Items needed for the Survivor Challenges (ex. decks of cards)
Surplus/Deficit Handling Plan:	A surplus/deficit is not anticipated in the program.
Project name:	Cross Country Running Club
Person responsible:	Haugan, Kevin
Purpose and	Participants will train to run in the Sherwood Park Cross Country Series track

timelines: meets. A letter explaining the details is sent home to parents along with the costs involved.

Revenue to collect: \$35 per student, paid by parents. Fees will be added to «powerschool

Items/Services to be purchased: Entry fees to cross country races and team shirts.

Surplus/Deficit Handling Plan: A team social will be held with the team members.

Project name: Digital Design

Person responsible: Gartner, Amie

Purpose and timelines: The purpose of this project is to collect fees for students to participate in the option course Digital Design. Students in Digital Design will explore free online design tools and learn various techniques and skills related to digital design. The skills students learn will be applicable in everyday life situations along with potential career opportunities. Students will create designs for water bottles, shirts, and other item blanks.

Revenue to collect: The fee collected for this project in the amount of \$35.00 will be spent on a cost recovery basis and has been estimated based on the expected costs.

Items/Services to be purchased: Fees for this project could be used to pay for water bottles, shirts, vinyl, iron on material, items such as blank signs, backdrops for photography, 3D printer cartridges.

Surplus/Deficit Handling Plan: After completion of the course and all materials have been replenished and equipment replaced or maintained, any surplus funds will be credited back to the student account.

Project name: Enterprise & Innovation

Person responsible: Elliott, Kevin

Purpose and timelines: The purpose of this course is to learn about creating and developing a business. The students will research a product and attempt to sell it to the school population recording the total sales and profit margin. Profits from sales will be donated to charity or go back into supplies for the class.

Revenue to collect: Sales from concession items

Items/Services to be purchased: Items for sales in the concession. Ink and paper for advertising.

Surplus/Deficit Handling Plan: Surplus will be donated to charity. Also a celebration of a job well done at the end of semester.

Project name: Equipment Replacement fund for Construction

Person responsible: Winland, Annette

Purpose and timelines: Fees are required to be charged to students in order to cover the costs of equipment replacement over the years.

Revenue to collect: Registration Fees charged to parents.

Items/Services to be purchased: Equipment, other related items to the options

Surplus/Deficit Handling Plan: The surplus will be carried over year after year to ensure sufficient funds for purchasing large ticket items.

Project name: Equipment Replacement fund for Food

Person responsible: Winland, Annette

Purpose and timelines: Fees are required to be charged to students in order to cover the costs of equipment replacement over the years.

Revenue to collect: Registration Fees charged to parents.

Items/Services to be purchased: Equipment, other related items to the options

Surplus/Deficit Handling Plan: The surplus will be carried over year after year to ensure sufficient funds for purchasing large ticket items.

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Project name: Farewell - grade 8

Person responsible: Morin, Alyre

Purpose and timelines: Fees are required to be charged to the students in grade 8 in order to cover the cost of food and decorating. A few months before the event, a letter will be sent out to the parents indicating the breakdown of the fees charged for the event.

Revenue to collect: Participation Fees charged to parents.

Items/Services to be purchased: The cost of food and decorating.

Surplus/Deficit Handling Plan: Any surplus of money (which is not expected to happen) is carried over to the next year to help cover the costs of decorations. This will be stated in the newsletter that is sent home to the parents.

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Project name: Film Studies & Photography

Person responsible: Opalka, Carianne

Purpose and timelines: Students enrolled in this course will explore the different elements of design and composition used in digital photography. Students will also explore different forms of photography including portrait and conceptual photography. Students will analyze the different uses of camera angles/distance to create meaning in film and will create their own movie trailers using this information. Career exploration and opportunities will also be explored and students will have an opportunity to practice building a photography/film portfolio.

Revenue to collect: Students are charged \$15 via school fees.

Items/Services to be purchased: Digital cameras and/or field trip for film study.

Surplus/Deficit Handling Plan: No surplus, deficit is projected.

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Project name: General

Person responsible: Morin, Alyre

Purpose and timelines: Various fundraisers organized by classrooms. Ex. bake sale to purchase classroom books. Parents would be informed of this through a note sent home by the teacher.

Revenue to collect: Classroom raised money.

Items/Services to be purchased: Motivational items for students or special activities.

Surplus/Deficit Handling Plan: Any money left at the end of the school year would be carried over to the following year and be used to purchase motivational items and to support student life activities for our students.

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Project name: Grade 5/6 CTF Courses

Person responsible: Assistant, Office

Purpose and timelines: Students will participate in various Career and Technology Foundations (CTF) courses throughout the school year. Parents will receive an email from their child's homeroom teacher providing specific details on the course prior to the start of the course.

Revenue to collect: A fee is collected from parents for their child to participate in the grade 5/6

CTF courses. This fee will be requested at the beginning of the year as part of the school fees (charged per semester).

Items/Services to be purchased:	Resources, supplies, guest speakers to support student learning.
Surplus/Deficit Handling Plan:	If there is a surplus of funds, parents will be reimbursed for the remaining funds.
Project name:	Grade 7/8 CTF Course
Person responsible:	Assistant, Office
Purpose and timelines:	Students will participate in various Career and Technology Foundations (CTF) courses throughout the school year. Parents will receive an email from their child's homeroom teacher providing specific details on the course prior to the start of the course.
Revenue to collect:	A fee is collected from parents for their children to participate in the grade 7/8 CTF courses. This fee will be requested at the beginning of the year as part of the school fees (charged per semester).
Items/Services to be purchased:	Resources, supplies, guest speakers to support student learning.
Surplus/Deficit Handling Plan:	If there is a surplus of funds, parents will be reimbursed for the remaining funds.
Project name:	Hands on Science
Person responsible:	McCoy, Sonia
Purpose and timelines:	Students in this program will have the opportunity to gain a better understanding of the world around us through creative and fun hands- on scientific experimentation. This course is designed to give the students the opportunity to further develop their ability to think critically, to make insightful observations and to hypothesize and analyse results, as they design and carryout a variety of scientific experiments. This course is also designed for students who are always asking "Why?" or "What would happen if?" and don't mind getting their hands a little dirty to find out the answers. Purpose of the project is communicated to stakeholders via our website.
Revenue to collect:	A fee of 15.00\$ charged to parents
Items/Services to be purchased:	The money will be used to purchase materials for science activities and experiments.
Surplus/Deficit Handling Plan:	Any surplus will go to purchase items which will be used throughout the course of the option class. Ex. - class sets of scissors, beakers, etc...
Project name:	Hela Adventure
Person responsible:	Alyre Morin
Purpose and timelines:	The purpose of this project is to collect fees for students to participate in the Grade 8 year end activity. The activities included in this fee are: Hela Adventure
Revenue to collect:	The fee collected for this project in the amount of \$400.00 will be spent on a cost recovery basis and and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for transportation, registration, activities and accommodation costs.
Surplus/Deficit Handling Plan:	No surplus is expected due to the flexible reconciliation fee at the end. If a family is in a deficit past the deadline, their child will not be permitted to go and money will be refunded.
Project name:	Make It! Repurpose, Refinish, Redesign

Person responsible: Gartner, Amie

**Purpose and timelines:** The purpose of this project is to collect fees for students to participate in the option course Make It! Repurpose, Refinish, Redesign. Parents receive a description of the course on PowerSchool. Additional information will be sent through email. Students will create, repurpose, and upcycle materials using a combination of art, media arts, and construction while using crafting techniques. Students will use power tools and technology (Cricut Maker®, hand sewing, media apps) to explore various careers in design.

**Revenue to collect:** The fee collected for this project in the amount of \$40.00 will be spent on a cost recovery basis and has been estimated based on the expected costs.

**Items/Services to be purchased:** Fees for this project could be used to pay for metal stamps and blanks, hand sewing machines, staple gun, paint, resin, resin molds, Cricut vinyl.

**Surplus/Deficit Handling Plan:** After completion of the course surplus funds in the amount of \$10.00 per student will be held aside for the purchase of equipment replacement. All funds over and above that accumulated amount will be credited back to the student account. We are building the supplies for the program, so it is anticipated to either break even or run a deficit to be carried over to next semester.

**Project name:** Media Arts - 7/8

Person responsible: Elliott, Kevin

**Purpose and timelines:** Students in Media Arts will learn to use all the different aspects of computers as used in today's multimedia environment. Emphasis will be placed on: Graphic Arts - Students will work with several graphic arts programs to develop their own computer art and to manipulate existing art to different media designs and functions. Video Making - Students will learn the aspects of video development and creation by developing their own video from beginning to end. Students also create different sublimation designs and print them on to key chains and t-shirts.

**Revenue to collect:** A fee of 30.00\$ charged to parents

**Items/Services to be purchased:** Printer ink, video materials - tripods, green screen, legos, props, Sublimation blanks.

**Surplus/Deficit Handling Plan:** All funds will be used on course materials.

**Project name:** Miok Moments

Person responsible: Smith, Ciara

**Purpose and timelines:** A meeting with Kyle McKinney, the Miok Scholarship coordinator, will occur to share the plan for the funds.

**Revenue to collect:** Donation - Miok Scholarship \$1000 (contact Kyle McKinney)

**Items/Services to be purchased:** The funds will be used to purchase incentives for Miok Moments. Four \$25 gift cards/month (February - June = 20), a grand prize item, a student plaque, and a school plaque. Miok Moments are focused on recognizing students, from grades 5-8, for showing a strong sense of character (will vary year to year based on the district's theme). Each month, students who have received a Miok Moment will be entered into a draw. One name from each grade level will be drawn for one of the incentive items. At the end of the school year, all students who have received a Miok Moment will have their names entered into the grand prize draw. The winner will also receive a plaque and have their name engraved on the school plaque.

**Surplus/Deficit Handling Plan:** All of this donation will be used for this purpose.



Project name: Music 5 - Recorders

Person responsible: Nakonechny, Emilijana

Purpose and timelines: The purpose of the music Course is to provide students with an opportunity to learn a Musical instrument in a group setting. This instrument is recommended in the Alberta Elementary Curriculum where students have the opportunity to demonstrate their music theory knowledge using an instrument. so that students can apply grade level music theory knowledge.

Revenue to collect: The fee collected for this project in the amount of \$8.00 will be spent to cover the costs of individual instrument use.

Items/Services to be purchased: Fees for this project could be used to purchase an individual recorder for each student.

Surplus/Deficit Handling Plan: This project may have a deficit at times when inventory is purchased or being stored for future years. No surplus is expected as the cost of the instrument is charged on a cost recovery basis.

Project name: Outdoor Ed

Person responsible: Elliott, Kevin

Purpose and timelines: Field trips include: Shelter Building, Cross-Country Skiing/Snowshoeing, Team Building, Navigation, Wall Climbing, Archery, etc. The Junior High Outdoor and Environmental Education class is composed of six main course elements: 1.Commitment to Action – Encourage responsibility for the local and global environment 2.Outdoor Expeditions – Learn the skills, judgement, confidence and sensitivity in outdoor settings 3.Environmental Investigations – Investigations regarding the effects of human lifestyles on environments 4.Outdoor Core – Learn the skills and attitudes necessary for a safe, comfortable outdoor experience in all seasons 5.Personal and Group Development – understand and respect self and others 6.Environmental Core – awareness and appreciation for living things and understanding of basic ecological processes Purpose will be communicated to stakeholder via the school's website.

Revenue to collect: A fee of 80.00\$ charged to parents.

Items/Services to be purchased: The costs of outside programs, such as Strathcona Wilderness Centre, for such programs as orienteering, fire building , etc.

Surplus/Deficit Handling Plan: Remaining fund at the end of the year will be used for equipment purchase towards the outdoor education program.

Project name: Painting/Art Jr High

Person responsible: Gagnon, Denise

Purpose and timelines: This course focuses on three major components of visual learning: Drawings (the way we record visual information and discoveries), Compositions (the way images are put together to create meaning) and Encounters (where we meet and how we respond to visual imagery). Students will have many opportunities to draw, paint and sculpt in various media. The program is further designed to allow students to be creative, to develop skills and knowledge, and to develop appreciation and respect for the artistic efforts of others.

Revenue to collect: A fee of 50.00\$ charged to parents

Items/Services to be purchased: Supplies for drawing and painting projects (ie acrylics, water color paints, oils and chalk pastels, and markers.

Surplus/Deficit Handling Plan: Any surpluses would be used to purchase more art supplies for this option. (Under \$5/student in surplus would stay in the project for art supplies, over \$5 would be refunded to the student)

**Project name:** Robotics 1 - Jr. High

**Person responsible:** Tremblay, Anik

**Purpose and timelines:** Based on the Electro-Assembly CTS curriculum, students will be delving into the world of robotics through the First Lego-League's Robotics for Youth. In FIRST LEGO League (FLL), students are immersed in real-world science and technology challenges. Teams design their own solution to a current scientific question or problem and build autonomous LEGO robots that perform a series of missions. Through their participation, children develop valuable life skills and discover exciting career possibilities while learning. Purpose will be communicated to stakeholder via the school's website.

**Revenue to collect:** A fee of 45.00\$ charged to parents.

**Items/Services to be purchased:** Equipment, t-shirts and competition registration fees.

**Surplus/Deficit Handling Plan:** Should there be any remaining funds at the end of the year, they will be used for an end-of-year party for all of the students. Parents will be informed of this intent in the newsletter sent at the beginning of the year.

**Project name:** Sport For Life

**Person responsible:** Kenaugh, Jessica

**Purpose and timelines:** Fees are required to be charged to participants in this option to cover the costs of day field trips fees, transportation, Facilitator instruction, purchase of supplies and equipment (eg. ipads, replenish textbooks, and student workbooks, curling equipment, etc), administrative time, and clothing. Fees are invoiced to parents.

**Revenue to collect:** Fees charged to parents

**Items/Services to be purchased:** Field trips, admission to facilities, transportation, Facilitator instruction costs, purchase of supplies / equipment, administration costs, sub teacher costs, program clothing.

**Surplus/Deficit Handling Plan:** All funds will be spent on the program. Deficits may occur on occasion when equipment is purchased that will be used for several years and cost is recovered from fees collected over a period of years.

**Project name:** Sports Expérience

**Person responsible:** Miller, Chandra

**Purpose and timelines:** The purpose of the Sports Experience Course is to provide student athletes an opportunity to learn a wide variety of knowledge, skills and attitudes that support the maximization of physical, social, cultural and emotional potential through lifelong, non-traditional sporting endeavours. Students will have exposure to activities such as Kinball, Ultimate Frisbee, Spikeball, Taekwondo, Zumba, etc. Through a combination of theory and practical exposure, students enrolled in the course will learn about sport development through the study of sport development and technique, performance evaluation techniques and also personal and group development through leadership skills and participation. Fees are required to be charged to students to cover the costs of sports equipment. Purpose of the project is communicated to stakeholders via our website.

**Revenue to collect:** A fee of 20.00\$ will be collected from parents through school fees.

**Items/Services to be purchased:** Physical education equipment shall be purchased. Specifically, kinballs, spikeballs sets, frisbees, pinneys, and handball equipment.

**Surplus/Deficit Handling Plan:** Extra sports equipment for the class will be purchased with any additional funds at the end of the project.

Project name: Style and Self Care - Grade 7/8

Person responsible: Smith, Ciara

Purpose and timelines: Parents and students will see the course details on the school website. Parents and students will also receive additional information in the course outline given to students at the start of the course.

Revenue to collect: A fee of 40.00\$ will be collected from parents for their child to participate in the course. This fee will be requested at the beginning of the year as part of the school fees (charged per semester).

Items/Services to be purchased: Resources, supplies, and guest speakers to support student learning.

Surplus/Deficit Handling Plan: If there is a surplus over \$2/student a refunds to parents will be reimbursed for the remaining funds.

Project name: Tourism

Person responsible: Dufour, France

Purpose and timelines: The purpose of this project is to look at the impact of tourism in Alberta and around the world and develop knowledge and skills required for the tourism industry.

Revenue to collect: Students will be charged \$15 dollars for classroom projects have been estimated based on the expected costs. In addition, a cost recovery maybe apply if needed.

Items/Services to be purchased: Consumable, books, maps, guest speaker honorarium

Surplus/Deficit Handling Plan: if there are addition services required for the option, student will be charged a cost recovery fee. Any surplus funds in the amount of \$2.00 per student or greater, will be reimbursed to the student via a credit to the student's account in PowerSchool.

Project name: Track & Field - K Of C

Person responsible: Kevin Haugan

Purpose and timelines: A letter explaining the details of the Track and Field Day for OLPH is sent home to parents along with the costs involved.

Revenue to collect: Participation Fees are charged to parents.

Items/Services to be purchased: The money is used for busing and for the rental costs of the Strathcona Athletic Center.

Surplus/Deficit Handling Plan: Should there be any funds left over after this activity, it will be used during a school wide activity at the end of the school year.

Project name: Uniform Replacement Fund

Person responsible: Smith, Ciara

Purpose and timelines: The Uniform Replacement Fund at the beginning of the year has a certain amount reserved for the usual wear and tear of uniforms. Every four years, uniforms will be replaced at a cost of \$/uniform or \$\$ per team. (A quote can and should be asked for to determine the amount required every four years) This project plan is used on a cost recovery basis only. After uniforms are purchased, the funds will start to collect again for the next four-year jersey replacement.

Revenue to collect: Athletes in each sport will be charged a uniform replacement fee of \$XX as part of their athletic fee to participate in the school sport. This fee will be transferred with a journal entry at the start of each season from the team project to this fund by the Secretary of the school.

Items/Services to: New uniforms (every four years) Uniforms are required for the following

be purchased: sports: Basketball girls and boys (4 teams), Volleyball girls and boys (4 teams), Soccer girls and boys (4 teams) etc.

Surplus/Deficit Handling Plan: Funds at the end of the year will be carried over until the fourth year. At that time, new uniforms will be ordered. If team uniforms are not needed in the fourth year, fees will be reduced (or eliminated) for successive years until uniforms are purchased. The account will then begin to charge for the next four-year replacement.

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Project name: Volleyball

Person responsible: Kevin Haugan

Purpose and timelines: Fees are required to be charged to members of the volleyball team in order to cover the costs of referees, uniforms, equipment and tournament fees. At the beginning of the year, fees will be sent to the parents of teammates in a newsletter, indicating the breakdown of the fees charged.

Revenue to collect: Participation fees charged to parents.

Items/Services to be purchased: Costs of referees, uniforms, equipment and tournament fees

Surplus/Deficit Handling Plan: Remaining funds at the end of the year will be used for an end-of-year party for the boys and girls volleyball teams. Parents will be informed of this intent in a letter sent at the beginning of the year.

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Project name: Yearbook

Person responsible: Gagnon, Denise

Purpose and timelines: Fees are required to be charged to members of the school who wish to purchase a school yearbook in order to cover the costs of printing and the upkeep of the photography equipment. Near the end of the year, a letter will be sent out to the parents indicating the breakdown of the fees charged if they wish to purchase a yearbook.

Revenue to collect: A fee of 30.00\$ charged to the parents.

Items/Services to be purchased: The costs of printing and repair/replacement (upkeep) of camera equipment.

Surplus/Deficit Handling Plan: Remaining funds at the end of the year will be used for the upkeep costs of the photography equipment. Parents will be informed of this intent in the newsletter sent at the end of the year.