**ECOLE OUR LADY OF PERPETUAL HELP**

SCHOOL COUNCIL MEETING MINUTES

Monday, Oct 22, 2018

IN ATTENDANCE:

Please see OLPH School Council Meeting October 22, 2018 Attendance Sheet

1. **CALL TO ORDER/PRAYER**
   * Meeting called to order at 7:00 pm
   * Prayer by Alyre Morin
2. **APPROVAL OF AGENDA**

* 1st – Erin DiLoreto 2nd – Barb Crowley
* All in Favor
* Approved

1. **APPROVAL OF PREVIOUS MEETING MINUTES**
   * Motion: That the September 26, 2018 School Council Minutes be approved
   * 1st – Tammy Start, 2nd – Jeanine Losty
   * All in Favor
   * Approved
2. **ADMINISTRATION REPORT**

* See Attached PDF (OLPH School Council Meeting Administration Report for October 2018)
* Mr. Morin went over renovations that will be happening in the CTF (foods and fabrication) area of the school to prepare for the upcoming dual track changes

1. **NEW BUSINESS**

* Proposed Meeting Dates for 2018/2019 School Year
  + Tue Oct 21
  + Mon Nov 19
  + Wed Dec 19 – special agenda Christmas Potluck
  + Thu Jan 17
  + Wed Feb 13
  + Mon Mar 11
  + Tue Apr 9
  + Wed May 8
  + Thu June 6 – AGM/Executive Elections
* Motion made to accept the meeting dates as listed above,
* 1st – Kelly Vass, 2nd – Krista Taylor
* All in Favor
* Approved

1. **ADJOURNMENT**

* Meeting Adjourned at 7:43 pm.

**ECOLE OUR LADY OF PERPETUAL HELP**

PLC (PARENT LIAISON COMMITTEE) MEETING MINUTES

Wednesday, Sept 26, 2018

IN ATTENDANCE:

Please see OLPH School Council Meeting September 26, 2018 Attendance Sheet

1. **CALL TO ORDER**
   * Meeting called to order at 7:43 pm
2. **APPROVAL OF AGENDA**

* With Additions:
  + OLPH Church News – Gift Committee
  + Signing Authority
  + COBS Bread – under fundraising
* 1st – Barb Crowley, 2nd – Chantel Girard
* All in Favor
* Approved

1. **APPROVAL OF PREVIOUS MEETING MINUTES**
   * Motion: That the April 4, 2018 Parent Liaison Committee minutes be approved
   * 1st – Kathy Hearn McKinnon 2nd – Pebbles Salvian
   * All in Favor
   * Approved
2. **CHAIR REPORT**

* Natalie stated that she is thankful for the opportunity to chair this committee and will endeavor to do her best. She is looking forward to working with the school and fellow parents, while building community with each of you.
* Natalie is working on getting caught up on the role of chair and where things have been left off at.

1. **TREASURER’S REPORT**
   * Julie was unable to attend tonight’s meeting, so Natalie read over Julie’s summary. Please see attached PDF – OLPH Treasurer’s Report September 2018
2. **GRADE 8 QUEBEC TRIP**

* Sarah McDonald has stepped down, so Krista will take on chair role solely
* Initial introduction email sent to parents; limited response back - 5 families indicated interest in participating (4 general, 1 specific)
* Still need Gr 8 contact list – Alyre will provide to assist with this process.
* Email to fundraising coordinators sent evening Fri Sept 21; just now hearing back
  + hot lunch: Cycle 1 ordering done, estimated profit ~$4800; all parent & student volunteer slots filled
  + ADmazing books: info sent in Smore ($10.50 back in profit from $25 sale of book); 100 ordered and 26 sold
  + Pizza coupons: Purchased 150 from Panago and letter waiting to be sent to families; further information needed to decide between Nitza's and Panago for future sales
  + Raffle: getting the AGLC licence; other information (total allowed, prizes, ticket price) is yet to be passed on to us
  + Bottle Drive: 7 interested families, monthly dates set; letter in Smore for the drive on Sept 20 (meet the staff)
  + Pub Night: Feb 23 @ Average Joe's; email sent to grade 8 families yesterday; participant families need to give a lot (5 categories); ticket prices not known, no kickbacks from location
* Would like to propose other ideas to Gr 8 families such as
  + popcorn @ popcorn Shoppe (2kg bag of seeds for $12, $6 to us)
  + PaintNite ($45 ticket, $15 to us)
  + Auction items (Oilers or Oil Kings box, WestJet flights)
  + Comedy Night (tickets? Concession? Host ourselves?)
  + Haircuts
  + Student serve-a-thon (raking leaves/shoveling snow)
  + oil changes/vehicle maintenance
  + Dealership to kick back $ for test drives
  + nursery (spring initiative)
* Need to review/remind chairs to send all communications through me – Process for communications goes as follows:
  + Coordinators to Chair to Alyre (and Annette), then out to Grade 8 parents
* Rough/slow start but will be doing my best from here out to be clear & efficient
* Natalie Lavigne would like each coordinator and the chair to put together a summary of each event/fundraiser that can be provided to Grade 7 parents at the end of this school year to aid with the Quebec Trip 1st meeting in September so that parents understand what each fundraiser entails.
* Binders were put together of past fundraisers, but Krista just received this and has not had a chance to review it yet.
* Barb Crowley brought up the possibility of applying for a grant for eh Quebec trip. Barb will explore this further and pass the information onto Natalie Lavigne.
* Denise Gagnon suggested we explore the possibility that we create a deposit account for each student (maybe through PowerSchool somehow?) which will allow parents to make payments towards this trip over 4 years (from grade 5 onward) vs one year (grade 8 year)
* Natalie and Krista will meet to discuss potential fundraisers to ensure that the Quebec Trip does not attempt fundraisers already utilized by PLC for the entire school

1. **OLD BUSINESS** 
   * Rebel for a Cause
     + Pebbles Salvian provided handouts and a summary. Pebbles will head this up and Barb Crowley will assist with this but needs to work around her constraints.
     + Lisa Smith may also be able to assist.
   * Tiger’s Den
     + Please refer to previous minutes notes to summarize.
     + Alyre was hoping that someone could come and engage the kids in this but would need a parent to take this on. Chantel Girard has agreed to do this, and Natalie Lavigne will assist.
     + PLC had previously approved $2500 for this initiative

* Valeda House
  + Discussed during School Council Admin Report
* Year End BBQ
  + Went Great!

1. **NEW BUSINESS**

* Special Events
  + L’Epluchette – was Sept 13, thank you for those that volunteered
  + Ste Catherine’s Taffy – Friday Nov 23, 11am – 1 pm
    - Would really like to see the students more involved with this so that they take more ownership
  + Mardi Gras/Shrove Tuesday Pancake Breakfast – Tuesday March 5 – anyone interested can please volunteer
  + Brainstorm other ideas for Community Building
    - Nov 9 – maybe host a robotics club activity (4 clubs). There is a challenge with this as specific equipment is required.
    - Fun Night vs. Family Dance
    - BBQ – maybe use ATCO’s Blue flame BBQ
    - Communi’tea’ – with bakeoff?
    - Snowball
    - Parent (adult) themed night – maybe host in the OPLH church basement
    - Maybe send out invite to our school events to other schools/community stakeholders?
    - Welcome Dance for the grade 4’s (maybe have grade 4-6 attend, with grade 7 and 8 hosting/organizing)
* Fundraising Initiatives
  + FlipGive – pleased look into this as potential replacement of Fundscrip gift cards. Natalie Lavigne to do.
  + COBS – please see attached PDF. Tammy Start to deal with this once approval has been attained.
  + Tammy Start suggested VIP Meats. Tammy will send more details to Krista Taylor and Natalie Lavigne.
  + Possibly offer a parent class for French Tourtiere
  + Rest of fundraising ideas tabled until next meeting as time was running short
* Signing Authority
  + Tabled until next meeting as PLC executive requires more time to look into regulations around this
* OLPH church – gift committee
  + Not much representation from OLPH school community at last communion
  + If you would like to get involved with the gift committee, please see OLPH church or Lisa Hall as volunteers are needed
  + Lisa Hall will send information and links to Natalie Lavigne regarding the Gift Committee
* OLPH PLC email is [OLPHparentcouncil@gmail.com](mailto:OLPHparentcouncil@gmail.com)

1. **ADJOURNMENT**
   * Meeting Adjourned at 8:54 pm.