**ECOLE OUR LADY OF PERPETUAL HELP**

SCHOOL COUNCIL MEETING MINUTES

Tuesday, November 20th, 2018

IN ATTENDANCE:

Please see OLPH School Council Meeting November 20, 2018 Attendance Sheet

1. **CALL TO ORDER/PRAYER**
	* Meeting called to order at 7:05 pm
	* Prayer read by Erin DiLoreto
2. **APPROVAL OF AGENDA**
* 1st – Barb Crowley 2nd – Kathy Hearn McKinnon
	+ All in Favor
	+ Approved
1. **APPROVAL OF PREVIOUS MEETING MINUTES**
	* Motion: That the October 22, 2018 School Council Minutes be approved
		+ 1st – Krista Taylor 2nd – Kelly Vass
		+ All in Favor
		+ Approved
	* Michelle Szott would like a copy of OLPH minutes
2. **ADMINISTRATION REPORT**
* See Attached PDF (OLPH School Council Meeting Administration Report for November 2018)
* Mr. St Jean welcomed another daughter November 15. Congratulations!
* Canteen will be open for the Robotics tournament December 14
* French Immersion Mass on Nov 29, 2018 is scheduled for the morning (EPK/OLPH/ABJ)
* Mme Gagnon did a beautiful job with the grade 8 students for the Remembrance Day celebration – it was very powerful
* Next year staffing is unknown at this point given the changes to the dual track system due to boundary revamp
* Boundary grandfathering is a school board decision
* Band concert has changed it venue from ABJ to OLPH Parish in the hall downstairs
	+ Band AGM taking place and are hopeful that there will be parents who are willing and able to step up to the vacant positions
* ABJ is desperately looking for a French teacher and French substitute teachers are also needed
	+ Interviews were completed today, but the person declined the full-time position at ABJ but accepted a position for a French Immersion substitute teacher for the district
1. **NEW BUSINESS**
* Trustee Michelle Szott thanked everyone for the invite
* Trustee Michelle has been appointed as the designate for OLPH upon invitation to let us know what the Board of Trustees is doing (There are 7 trustees in total and 4 are from Sherwood Park)
* Trustee Michelle provided two handouts which include Sept 19, 2018 and Oct 17, 2018 highlights and her contact card (see attached PDF)
* The Board of Trustees has moved to 310 Broadview Road which is the new address of Elk Islands Schools – new building
* Next Board of Trustees meeting is Wednesday Nov 28 at 2:30 p.m.
* New partnerships with V
	+ Have created an outreach program through St Isidore which has about 1200 students
* There will be an open house and a blessing of the new building with the Board of Trustees to let the community know what the Catholic School Board has to offer (potential date is January 23rd, but this has not been confirmed yet)
* The new building has mainstreamed services so that IT/maintenance/etc. are all housed together and is now large enough to host EICS wide meetings
* Very excited that the Board can now support its students’ diverse needs all the way through grade 12
* The new building may also be accessible for community groups to hold their meetings at the Central Learning Office
* Barb Crowley asked since the division of EPK and OLPH enrolment has decreased and was wondering what the Board is doing about this?
	+ Trustee Michelle’s response was that the Board is trying to understand what is happening within our community that is attributing to this. Trustee Michelle spoke of the francophone school opening and encouraged families going to these schools to speak with other families about the wonderful experiences they have had and what these schools have to offer, thereby encouraging new families to come here. Trustee Michelle stated that the best advertisement comes from the parents themselves.
	+ Interjection by parents at the table that francophone school families are not the families that are leaving, the families leaving are moving to the public schools – this information comes from OLLPH parents who know the families personally or know of the families.
	+ Question posed by parents if the Board has looked at (examined) how the division affected EICS because if you look at Campbelltown, their enrolment has boomed in comparison (French immersion comparison). Trustee Michelle was not sure but was going to follow-up with the Board to see if they have done any follow-up regarding this.
* Alyre expressed that there has been a great deal of effort between EPK and OLPH to maintain kids/enrolment from school to school. Parent Liaison Committees from both schools have been doing a great deal of partnerships/joint efforts to build community.
* Alyre spoke of Grade 5 being where the late immersion program will be offered for those students choosing it. The connection made with Montrose school in Grande Prairie has been very beneficial.
* Lisa Hall brought forward the fact that more introductions and partnerships between the Board and new parish members would be great so that those families new to the community and/or catholic parish would know what EICS had to offer their children/families. Trustee Michelle responded by letting parents know that this was coming down the tracks as its been discussed at the Board level.
	+ Michelle also suggested that if you have something happening within your school community please send that information out to the parish
* Parents brought forward concerns with their experiences of school open houses within the EICS community and lack of engagement and information from the Board, bussing issues within EICS division which have steered parents away from enrolling their children in EICS and have chosen to go to the public division because of those experiences and or concerns.
	+ Pebbles Salvian gave personal recap of her experience moving to the community and the lack of support and information she received at the board level even though she had travelled several hours to research potential schools upon relocating to Sherwood Park. She also mentioned that if it were not for a handful of wonderful parents and the administration staff in OLPH office that she would have enrolled her children in EIPS division because of her greeting and engagement at Campbelltown.
		- Trustee Michelle stated that she had hoped things were different since that experience a few years back and the Board was working on this, but that people needed to bring these types of concerns forward.
* Pebbles asked for purpose of these minutes so that parents knew the appropriate course of action how they as parents should go about bringing forward concerns such as these mentioned at the meeting.
	+ Trustee Michelle’s feedback was that it would depend on what the issue was. For instance, if it is a teacher issue, then it should be directed to that teacher.
		- Parents present responded that they do follow the conflict resolution process for such issues, but where do they go if they are larger issues at the division level.
		- Trustee Michelle restated that it again depends on the issue. She would be happy to take calls from parents and direct the parents to the appropriate area and if the parent’s concerns were not addressed then parents could contact her if a solution was not found.
		- Trustee Michelle’s contact information is included in the attached PDF.
* Trustee Michelle thanked everyone again for their attendance and for being an advisory to the school.
* Alyre Morin also expressed his sincere gratitude with this committee.
* Trustee Michelle departed for the evening. Alyre stepped out to see Trustee Michelle out.
1. **ADJOURNMENT**
* Meeting Adjourned at 8:11 pm.

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PLC (PARENT LIAISON COMMITTEE) MEETING MINUTES

Tuesday, November 20th, 2018

IN ATTENDANCE:

Please see OLPH School Council Meeting November 20, 2018 Attendance Sheet

1. **CALL TO ORDER**
	* Meeting called to order at 8:11 pm
2. **APPROVAL OF AGENDA**
* 1st – Barb Crowley 2nd – Kelly Vass
	+ All in Favor
	+ Approved
1. **APPROVAL OF PREVIOUS MEETING MINUTES**
	* Motion: That the October 22, 2018 Parent Liaison Committee minutes be approved
		+ 1st – Krista Taylor 2nd – Kelly Vass
		+ All in Favor
		+ Approved
2. **CHAIR REPORT**
* Natalie gave her regrets as she is ill. Erin DiLoreto filled in as past chair.
1. **TREASURER’S REPORT**
	* Please see attached PDF – on track and on budget!
2. **OLD BUSINESS**
	* Rebel for a Cause
		+ Went over concept as new parents around the table who were not present
		+ Motion: That the funds raised from Rebel for a Cause occurring in December 2018 contribute towards the purchase of a new mascot equipment.
			- 1st – Jody Cormier 2nd – Barb Crowley
			- All in Favor
			- Approved
	* Tiger’s Den
		+ Tabled as Alyre was not present at this time, nor was the Chair, Natalie, available to attend.
	* Fundraising Initiatives
		+ Kudos given to Annette Winland for including all of our pertinent information into the S’more each week!
		+ Poinsettia sales
			- Closing date November 23 and pick up December 7, 2018
		+ Fundscrip
			- Up and running now, families can order
		+ Cobbs bread
			- Unsure of how much participation is going on this one, follow-up required
3. **NEW BUSINESS**
* La Tire Sainte Catherine
	+ Teachers will choose 2 students from each class to participate, who will then take the information and experience back to their class to share
	+ 2 more parent volunteers are required, class reps will try to get parent volunteers
	+ Ingredient list included in attached PDF
* Parent Info Sessions
	+ Internet use Nov 27 – parents are encouraged to attend
		- Barb Crowley plans to attend and will take notes in Pebbles absence
	+ Cannabis session on Dec 12 via teleconference
* Krista attended the Catholic Education Parent Forum (“Catholic Education: Why Should I Care?”) and is willing to write up notes and will share it if permissible
1. **GRADE 8 QUEBEC TRIP**
* Krista met with fundraising coordinators
* Sent out a survey and received great response from 53 families, some families didn’t respond because they were already part of the Quebec executive or already leading a fundraiser
* Krista sent out family contact to fundraising coordinators
1. **ADJOURNMENT**
	* Closing prayer by Erin DiLoreto
	* Next meeting Dec 19
	* Meeting Adjourned at 8:34 pm.